



AIRBORNE FORCES RIDERS BRANCH
THE PARACHUTE REGIMENTAL ASSOCIATION

Constitution

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Constitution of The Parachute Regimental Association Airborne Forces Riders Branch which is a Charitable Incorporated Organisation whose only voting members are the charity Trustees

Date of constitution:

1. *The name of the Charitable Incorporated Organisation (“the CIO”) is:*

Airborne Forces Riders Branch – The Parachute Regimental Association

2. *National location of principal office:* England

3. *Object[s]*

- a) To further the objects of The Parachute Regimental Association which is a charity registered with the Charity Commission for England and Wales (Registered Charity Number 214015).
- b) To promote the efficiency of the Parachute Regiment and Airborne Forces by any charitable means including but not limited to fostering esprit de corps and maintaining contact between past and present members.
- c) To relieve either generally or individually, persons who are serving, or who have served in The Parachute Regiment and Airborne Forces, or the dependants of such persons who are in conditions of need, hardship or distress.
- d) To commemorate and remember those members, or former members, of the Armed Forces of the Crown who have lost their lives or suffered injury, or put themselves at risk of loss of life or injury, in service to the public.

4. *Powers*

In furtherance of these objects and purpose, the Branch Trustees will have the following powers:

- a) Maintain a membership database of all members, by category, in accordance with the General Regulations and the Parachute Regimental Association (PRA) membership policy
- b) Organise and support local AFR branch events and other national events that further the association’s exposure in the furtherance of AFR objects
- c) Arrange annually an AGM and any other meetings the Trustees deem necessary
- d) Do such other matters as may assist in carrying out the objects of the wider Association

- e) Raise funds and invite and receive contributions provided that in raising funds, the branch shall not undertake any substantial permanent trading activities and shall conform to any requirements of the law.
- f) Co-operate with other charities, voluntary bodies and statutory authorities' operation in furtherance of the objectives or of similar charitable purposes and to exchange information and advice with them.
- g) To appoint and constitute such advisory bodies as the branch may think fit.
- h) To do all such other lawful things as are necessary for the achievement of the objects.

5. Application of income and property

1. Application of income and property

(1) The income and property of the AFR must be applied solely towards the promotion of the objects.

(a) A trustee is entitled to be reimbursed from the property of the AFR or may pay out of such property reasonable expenses properly incurred by him or her when acting on behalf of the AFR.

(b) A trustee may benefit from trustee indemnity insurance cover purchased at the CIO's expense in accordance with, and subject to the conditions in, section 189 of the Charities Act 2011.

(2) None of the income or property of the CIO may be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any member of the CIO.

(3) Nothing in this clause shall prevent an AFR trustee or connected person receiving any benefit or payment which is authorised by Clause 6

(4) Nothing in this clause shall prevent an AFR trustee or connected person receiving any benefit or payment which is authorised by Clause 6.

6. Benefits and payments to charity trustees and connected persons

(1) General provisions

No trustee may:

- (a) buy or receive any goods or services from the AFR on terms preferential to those applicable to members of the public;

- (b) sell goods or services, or any interest in land to the AFR;
- (c) be employed by, or receive any remuneration from, the AFR.
- (d) receive any other financial benefit from the AFR

In this clause, a “financial benefit” means a benefit, direct or indirect, which is either money or has a monetary value.

(2) Scope and powers permitting trustees’ or connected persons’ benefits

- (a) A trustee or connected person may receive a benefit from the AFR as a beneficiary of the AFR provided that a majority of the trustees do not benefit in this way.
- (b) A trustee or connected person may enter into a contract for the supply of services and/or goods to the AFR where that is permitted in accordance with, and subject to the conditions in, sections 185 to 188 of the Charities Act 2011.
- (c) A trustee or connected person may take part in the normal trading and fundraising activities of the AFR on the same terms as members of the public.

7. Conflicts of interest and conflicts of loyalty

AFR trustees’ must:

- (1) declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the AFR or in any transaction or arrangement entered into by the AFR which has not previously been declared; and
- (2) absent himself or herself from any discussions of the charity trustees in which it is possible that a conflict of interest will arise between his or her duty to act solely in the interests of the AFR and any personal interest (including but not limited to any financial interest).

Any trustee absenting himself or herself from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the charity trustees on the matter.

8. Liability of members to contribute to the assets of the AFR if it is wound up

If the AFR is wound up, the members of the AFR have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

9. Charity trustees

(1) Functions and duties of charity trustees

The Trustees shall manage the affairs of the AFR and may for that purpose exercise all the powers of the AFR. It is the duty of each charity trustee:

- (a) to exercise his or her powers and to perform his or her functions in his or her capacity as a trustee of the AFR in a manner acting in good faith which would be most likely to further the purposes of the AFR; and
- (b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
 - (i) any special knowledge or experience that they have or holds themselves out as having; and,
 - (ii) they act as a trustee of the AFR in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

(2) Eligibility for trusteeship

- (a) All trustees' must be a natural person.
- (b) No individual may be appointed as a charity trustee of the AFR:
 - if he or she is under the age of 16 years; or
 - if he or she would automatically cease to hold office under the provisions of clause [12(1)(e)].
- (c) No one is entitled to act as a trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of trustee.
- [(d) At least one of the trustees of the AFR must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.]

(3) Number of charity trustees

- (a) There will be:

Not less than 5 nor more than 7 appointed trustees There must be at least 3 trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

- (b) The maximum number of trustees that can be appointed is as provided in sub-clause (a) of this clause. No trustee appointment may be made in excess of these provisions.

(4) First charity trustees

The first charity trustees are as follows, and are appointed for the following terms:

Mr Paul Moorefor 4 years

Mr Philip Hannah for 3 years

Mr Stephen Bone for 4 years

Mr Adrian Roberts..... for 4 years

Mr David Raesfor 3 years

10. Appointment of Trustees

- (1) Apart from the first trustees, every trustee will be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as AFR trustees, the trustees will have regard to the skills, knowledge and experience needed for the effective administration of the AFR.

11. Information for new charity trustees

The trustees will make available to each new charity trustee, on or before his or her first appointment:

- (a) a copy of the current version of this constitution.
- (b) a copy of the current version of the Branch Rules.
- (c) a copy of the AFR's latest Trustees' Annual Report and statement of accounts.

12. Retirement and removal of charity trustees

- (1) An AFR trustee ceases to hold office if he or she:
 - (a) retires by notifying the AFR in writing (but only if enough charity trustees will

remain in office when the notice of resignation takes effect to form a quorum for meetings);

(b) is absent without the permission of the charity trustees from all their meetings held within a period of six months and the trustees resolve that his or her office be vacated;

(c) dies;

(d) in the written opinion, given to the AFR, of a registered medical practitioner treating that person, has become physically or mentally incapable of acting as a trustee and may remain so for more than three months;

(e) is disqualified from acting as a charity trustee by virtue of sections 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).

(2) Any person retiring as a charity trustee is eligible for reappointment.

[(3) A trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least one year.

13. Taking of decisions by the trustees

Any decision by the trustees may be taken either:

- at a meeting of the trustees; or
- by resolution in writing or electronic form agreed by a majority of all of the charity trustees, which may comprise either a single document or several documents containing the text of the resolution in like form to which the majority of all of the charity trustees has signified their agreement. Such a resolution shall be effective provided that
 - a copy of the proposed resolution has been sent, at or as near as reasonably practicable to the same time, to all of the charity trustees; and
 - the majority of all of the charity trustees has signified agreement to the resolution in a document or documents which has or have been authenticated by their signature, by a statement of their identity accompanying the document or documents, or in such other manner as the charity trustees have previously resolved, and delivered to the CIO at its principal office or such other place as the trustees may resolve within 28 days of the circulation date.

14. Delegation by trustees

- (1) The AFR trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they shall determine the terms and conditions on which the delegation is made. The AFR trustees may at any time alter those terms and conditions, or revoke the delegation.
- (2) This power is in addition to the power of delegation in the General Regulations and any other power of delegation available to the charity trustees, but is subject to the following requirements:
 - (a) The committee may consist of two or more persons, but at least one member of the committee must be a charity trustee;
 - (b) the acts and proceedings of the committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and
 - (c) the AFR trustees shall from time to time review the arrangements which they have made for the delegation of their powers.

15. Meetings of the trustees

- (1) Calling meetings
 - (a) The trustees will hold at least two meetings per year – the meetings will take place in October and April with a Trustees AGM taking place in April of each year.
 - (b) The April meeting will take place on the same day as the Branch AGM and will precede the branch Annual General Meeting (AGM). These two meeting dates will be set by the Trustees at each of the AGM's for the succeeding year.
 - (c) Agendas will be circulated by the Chair of the trustees 4 weeks in advance of the planned meeting date.
 - (d) Any AFR trustee may call a meeting of the trustees should it be required.
- (e) Urgent matters requiring a decision out of normal meeting routines may be proposed by a Trustee as a written resolution by the Chairman, or any two Trustees. The Chair of the trustees shall send a copy of the written resolution by post or electronic means to all Trustees for consideration and action.
- (f) Special General Meeting (SGM)

The Chair of the trustees, or at least 2 trustees may summon a Special General Meeting should it be deemed that a SGM is required.

- (g) Urgent matters requiring a decision out of committee may be proposed as a written resolution by the Chairman and distributed by electronic means.

(2) Chairing of meetings

The Trustees will elect a 'chair' from the one of their trustee colleagues to chair their meetings and may at any time revoke this appointment. If no-one has been so appointed, or if the person appointed is unwilling to preside or is not present within 10 minutes after the time of the meeting, the charity trustees present may appoint one of their number to chair that meeting. The maximum period of office of the elected Chair shall be no more than 3 years

(3) Procedure at meetings

- (a) No decision shall be taken at a Trustees meeting unless a quorum is present at the time when the decision is taken. The quorum is three trustees, or the number nearest to one third of the total number of charity trustees, whichever is greater.
- (b) Questions arising at a meeting shall be decided by a majority of those eligible to vote.
- (c) In the case of an equality of votes, the person who chairs the meeting shall have a casting vote.

(4) Participation in meetings by electronic means

- (a) A meeting may be held by suitable electronic means agreed by the trustees in which each participant may communicate with all the other participants.
- (b) Any trustee participating at a meeting by suitable electronic means agreed by the trustees in which a participant or participants may communicate with all the other participants shall qualify as being present at the meeting.
- (c) Meetings held by electronic means must comply with rules for meetings, including chairing and the taking of minutes.

16. Membership

The AFR Branch will use the membership requirements as laid down in the Parachute Regimental Association constitution which are as follows:

a) Full Membership.

Any person who has completed training and has been cap badged as a member of the Parachute Regiment are eligible for Full Membership of the Parachute Regimental Association. Full members of the Association will have the right to attend all meetings, to vote and to be elected as officers of the Branch

Committee. They are entitled to wear the maroon beret, Regimental Cap Badge and insignia of the Parachute Regiment and the Association.

b) Associate Membership.

Any person who has completed training and has served as a qualified Military Parachutist with British Airborne Forces, Air Assault, Airborne Brigade and/or Special Forces unit may be considered for Associate Membership. Associate Members will have the right to vote and be elected as Officers of the Branch Committee. They are entitled to wear the maroon beret and their parent Regiment or Corps cap badge and insignia of their parent unit and the Association. They are entitled to wear the Branch tie, should there be one.

c) Affiliate Membership.

Serving and former members of Foreign Airborne units may be considered for Affiliate Membership. They must have served as a qualified Military Parachutist. They must be able to prove their Airborne credentials to the full satisfaction of the Membership Secretary. Affiliate members shall have the right to vote and be elected as Officers of the Branch Committee. They are entitled to wear the beret and insignia of their parent unit. They are entitled to wear the Branch tie, should there be one.

d) Armed Forces/Cadet/Social Membership.

For Armed Forces personnel, Parachute Regiment cadet instructors, families and friends with a connection to The Parachute Regiment or Airborne Forces and civilians that support the Association. Armed Forces, Cadet and Social Members may hold office and be elected as members of the Branch Committee subject to the following conditions. The total number of Armed Forces/Social /Cadet members must be a minority of the total number of Officers of the Branch Committee. They are only permitted to vote in their capacity as Officers of the Branch Committee. They are entitled to wear the beret and insignia of their parent unit or, at the discretion of the Branch Committee, the maroon beret if they can provide evidence of service within an Airborne Unit or Brigade. They are entitled to wear the Branch tie, should there be one.

e) Honorary Membership.

Any person, who in the opinion of the Branch Committee has rendered special service to the Regiment, Branch or Association may be considered for Honorary Membership. The number of honorary members within a Branch is restricted to ten. Honorary members shall have the right to attend all meetings of the Association. Honorary members may hold office and be elected as members of the Branch Committee subject to the following conditions: the total number of Honorary members must be a minority of the total number of Committee members. They are only permitted to vote in their capacity as Committee members. They are entitled to wear the Branch tie or female equivalent should

there be one. Honorary membership is to be awarded in exceptional circumstances only and must be reviewed on an annual basis.

Branch membership is open to individuals meeting the membership provisions contained in Clause 3 of the Constitution of The Parachute Regimental Association and who are approved by the Branch Trustees.

17. Other Membership (Non-Voting Membership)

- (1) The trustees may create another class of non-voting membership, this category of membership is that of 'Supporter' and any such member would pay the agreed membership fee for the total period of their membership. The Trustees will be responsible for determining the rights and obligations of any such members (including payment of membership fees), and the conditions for admission to, and termination of membership of any such class of members.
- (2) Other references in this constitution to "members" and "membership" do not apply to non-voting members, and non-voting members do not qualify as members for any purpose under the Charities Acts, General Regulations or Dissolution Regulations.

18. Decisions which must be made by the Trustees of the Branch

- (1) Any decision to:
 - (a) Recommend an amendment to the Airborne Forces Riders branch constitution or Branch Rules
 - (b) amalgamate the AFR with, or transfer its undertaking to, one or more other CIOs, in accordance with the Charities Act 2011; or
 - (c) wind up or dissolve the AFR as a charity (including transferring its interests to any other charity)
- (2) Decisions of the members may be made either:
 - (a) by resolution at a general meeting; or
 - (b) by resolution in writing, in accordance with sub-clause (4) of this clause.
- (3) Any decision specified in sub-clause (1) of this clause must be made in accordance with the provisions of clause [28] (amendment of constitution), clause [29] (Voluntary winding up or dissolution), or the provisions of the Charities Act 2011, the General Regulations or the Dissolution Regulations as applicable. Those provisions require the resolution to be agreed by a 75% majority of those members voting at a general meeting, or agreed by all members in writing.

(4) Except where a resolution in writing must be agreed by all the members, such a resolution may be agreed by a simple majority of all the members who are entitled to vote on it. Such a resolution shall be effective provided that:

(a) a copy of the proposed resolution has been sent to all the members eligible to vote; and

(b) the required majority of members has signified its agreement to the resolution in a document or documents which are received at the principal office within the period of 28 days beginning with the circulation date. The document signifying a member's agreement must be authenticated by their signature, by a statement of their identity accompanying the document, or in such other manner as the AFR has specified.

The resolution in writing may comprise several copies to which one or more members has signified their agreement. Eligibility to vote on the resolution is limited to members who are members of the CIO on the date when the proposal is first circulated.

19. General Meetings of Members

(1) Calling of general meetings of members

The charity trustees may designate any of their meetings as a general meeting of the members of the AFR. The purpose of such a meeting is to discharge any business which must by law be discharged by a resolution of the members of the AFR as specified in clause [18] (Decisions which must be made by the members of the AFR).

(2) Notice of general meetings of members

(a) The minimum period of notice required to hold a general meeting of the members of the CIO is [30] days.

(b) Except where a specified period of notice is strictly required by another clause in this constitution, by the Charities Act 2011 or by the General Regulations, a general meeting may be called by shorter notice if it is so agreed by a majority of the members of the AFR.

(c) Proof that an envelope containing a notice was properly addressed, prepaid and posted; or that an electronic form of notice was properly addressed and sent, shall be conclusive evidence that the notice was given. Notice shall be deemed to be given 48 hours after it was posted or sent.

(3) Procedure at general meetings of members

The provisions in clause 15 (2)-(4) governing the chairing of meetings, procedure at meetings and participation in meetings by electronic means apply to any general meeting of the members, with all references to trustees to be taken as references to members.

20. Saving provisions

(1) Subject to sub-clause (2) of this clause, all decisions of the charity trustees, or of a committee of charity trustees, shall be valid notwithstanding the participation in any vote of a charity trustee:

- who was disqualified from holding office;
- who had previously retired or who had been obliged by the constitution to vacate office;
- who was not entitled to vote on the matter, whether by reason of a conflict of interest or otherwise;
- for whom there is a technical defect in their appointment as a trustee of which the trustees were unaware at the time;

if, without the vote of that charity trustee and that charity trustee being counted in the quorum, the decision has been made by a majority of the charity trustees at a quorate meeting.

(2) Sub-clause (1) of this clause does not permit a charity trustee to keep any benefit that may be conferred upon him or her by a resolution of the charity trustees or of a committee of charity trustees if, but for sub-clause (1), the resolution would have been void, or if the charity trustee has not complied with clause 7 (Conflicts of interest).

21. Execution of documents

(1) The AFR shall execute documents by signature.

(2) A document is validly executed by signature if it is signed by at least two of the AFR trustees.

22. Use of electronic communications

(1.)General

The AFR will comply with the requirements of the Communications Provisions in the General Regulations and in particular:

- (a) the requirement to provide within 21 days to any member on request a hard copy of any document or information sent to the member otherwise than in hard copy form;
- (b) any requirements to provide information to the Commission in a particular form or manner.

23. Keeping of Registers

The AFR must comply with its obligations under the General Regulations in relation to the keeping of, and provision of access to, a (combined) register of its members and charity trustees.

24. Minutes

The trustees will keep minutes of all:

- (1) Appointments of officers made by the AFR trustees.
- (2) All proceedings at general meetings of the AFR;
- (3) meetings of the charity trustees and committees of AFR trustees including:
 - the names of the trustees present at the meeting;
 - the decisions made at the meetings; and
 - where appropriate the reasons for the decisions;
- (4) decisions made by the charity trustees otherwise than in meetings.

25. Accounting records, accounts, annual reports and returns, register maintenance

- (1) The AFR trustees must comply with the requirements of the Charities Act 2011 with regard to the keeping of accounting records, to the preparation and scrutiny of statements of account, and to the preparation of annual reports and returns. The statements of account, reports and returns must be sent to the Charity Commission, regardless of the income of the AFR, within 10 months of the financial year end.
- (2) The AFR trustees will comply with their obligation to inform the Commission within 28 days of any change in the particulars of the CIO entered on the Central Register of Charities.

26. Rules

- a) The trustees are responsible for the oversight, issue and review of the AFR Branch Rules.
- b) The purpose of the Branch Rules will be reviewed and updated on a frequency agreed by the Trustees.
- c) Such rules will not be inconsistent with any provision of this constitution. Copies of the Branch Rules will be made available to any member of the branch on request and issued to new members on joining the organisation.

d) The trustees will base any decisions they make independently of any other charity but will seek guidance from the Parachute Regimental Association (PRA) Veterans Officer on matters relating to Regimental, Ceremonial or other related protocols.

e) The trustees will be mindful of the need for the protection of beneficiaries, staff, volunteers and others coming into contact with the charity and therefore, will consider and adopt the Charities Commission guidance on Safeguarding matters and will ensure that the requirements outlined in the guidance will be met in the delivery of services for vulnerable groups. Additionally, any newly appointed trustees will be provided with a link to the Commission's webpage on Safeguarding.

f) The trustees are responsible for the approval, oversight and currency of the Branch rules.

g) Once approved, the branch committee will be responsible for the operation of the rules.

27. Disputes

If a dispute arises between a member and the branch it will be dealt with under the same arrangements that the Parachute Regimental Association uses (see the paragraph 20 of the PRA Constitution for details) A copy of the PRA Constitution is available from any trustee or committee member.

28. Amendment of the Constitution

As provided by sections 224-227 of the Charities Act 2011: (1) This constitution can only be amended:

(a) by resolution agreed in writing by all members of the CIO; or

(b) by a resolution passed by a 75% majority of those voting at a general meeting of the members of the CIO called in accordance with clause 19 (General meetings of members).

(2) Any alteration of the CIO's objects, of any provision of the CIO's constitution directing the application of property on its dissolution or any provision of the CIO's constitution where the alteration would provide authorisation for any benefit to be obtained by charity trustees or members of the CIO or persons connected with them, requires the prior written consent of the Charity Commission.

(3) No amendment that is inconsistent with the provisions of the Charities Act 2011 or the General Regulations shall be valid.

(4) A copy of every resolution amending the constitution, together with a copy of the CIO's constitution as amended must be sent to the Commission by the end of the period of 15 days beginning with the date of passing of the resolution."

29. Voluntary winding up or dissolution

- (1) As provided by the Dissolution Regulations, the AFR may be dissolved by resolution of its members. Any decision by the members to wind up or dissolve the AFR Branch can only be made:
 - (a) at a general meeting of the members of the AFR Branch called in accordance with clause 19 (General meetings of members), of which not less than 30 days' notice has been given to those eligible to attend and vote:
 - (i) by a resolution passed by a 75% majority of those voting, or
 - (ii) by a resolution passed by decision taken without a vote and without any expression of dissent in response to the question put to the general meeting; or
 - (b) by a resolution agreed in writing by all members of the AFR Branch.
- (2) Subject to the payment of all the AFR Branch' debts:
 - (a) Any resolution for the winding up of the AFR Branch, or for the dissolution of the AFR Branch without winding up, may contain a provision directing how any remaining assets of the AFR Branch shall be applied.
 - (b) If the resolution does not contain such a provision, the charity trustees must decide how any remaining assets of the AFR Branch shall be applied.
 - (c) In either case the remaining assets must be applied for charitable purposes the same as or similar to those of the AFR Branch.
- (3) The AFR must observe the requirements of the Dissolution Regulations in applying to the Commission for the AFR to be removed from the Register of Charities, and in particular:
 - (a) the charity trustees must send with their application to the Commission:
 - (i) a copy of the resolution passed by the members of the AFR;
 - (ii) a declaration by the charity trustees that any debts and other liabilities of the AFR Branch have been settled or otherwise provided for in full; and
 - (iii) a statement by the AFR trustees setting out the way in which any property of the AFR Branch has been or is to be applied prior to its dissolution in accordance with this constitution;
 - (b) the charity trustees must ensure that a copy of the application is sent within seven days to every member of the AFR Branch, and to any charity trustee of

the AFR who was not privy to the application.

- (4) If the AFR Branch is to be wound up or dissolved in any other circumstances, the provisions of the Dissolution Regulations must be followed.

30. Interpretation

In this constitution:

“**Connected person**” means:

- (a) a child, parent, grandchild, grandparent, brother or sister of the charity trustee;
- (b) the spouse or civil partner of the charity trustee or of any person falling within sub-clause (a) above;
- (c) a person carrying on business in partnership with the charity trustee or with any person falling within sub-clause (a) or (b) above;
- (d) an institution which is controlled –
 - (i) by the charity trustee or any connected person falling within sub-clause (a), (b), or (c) above; or
 - (ii) by two or more persons falling within sub-clause (d)(i), when taken together
- (e) a body corporate in which –
 - (i) the charity trustee or any connected person falling within sub-clauses (a) to (c) has a substantial interest; or
 - (ii) two or more persons falling within sub-clause (e)(i) who, when taken together, have a substantial interest.

Section 118 of the Charities Act 2011 apply for the purposes of interpreting the terms used in this constitution.

“**General Regulations**” means the Charitable Incorporated Organisations (General) Regulations 2012.

“**Dissolution Regulations**” means the Charitable Incorporated Organisations (Insolvency and Dissolution) Regulations 2012.

The “**Communications Provisions**” means the Communications Provisions in [Part 9, Chapter 4] of the General Regulations.

“Charity trustee” means a charity trustee of the CIO.

A **“poll”** means a counted vote or ballot,
usually (but not necessarily) in writing.